



WYOMING CONFERENCE OF BUILDING OFFICIALS



ANNUAL CONFERENCE BUSINESS MEETING MINUTES

NOVEMBER 1, 2023

OFFICERS/DIRECTORS PRESENT: Ken Rogers – President
Tom Scranton – Secretary
Billy Nunn – Treasurer
Sean Collier - Director

PAST PRESIDENT PRESENT: Keith Bowar

DIRECTORS ABSENT: Jim Brown
*Ben Hubbard

*Director Hubbard was absent for roll call, but arrived at 2:20 p.m.

President Rogers called the Annual Conference Business Meeting to order at 1:30 p.m. at the Ramkota Hotel and Conference Center, Casper, WY.

Led by President Rogers, the Pledge of Allegiance was recited and a few welcome remarks followed.

RECOGNITION OF SPECIAL GUESTS

In attendance were ICC Directors Mr. Ben Breadmore and Mr. Andre Jaen, ICC Senior Regional Manager Mr. Rick Hauffe, and Wyoming State Fire Marshall Byron Mathews.

ROLL CALL OF OFFICERS/DIRECTORS

Secretary Scranton performed a roll call of the Officers and Directors with two (2) Directors absent, as noted above, and advised a quorum existed for the transaction of business at this Meeting.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Upon motion made by Treasurer Nunn and second by Past President Bowar, the minutes of the May 24, 2023 Regular Business Meeting were unanimously approved as written.

TREASURER'S REPORT

Treasurer Nunn reported the present balances of the checking account and money market account are \$6,825.99 and \$50,635.41, respectively. Additional receipts and expenses, received and incurred as a result of this Meeting, have not yet been recorded. Upon motion made by Secretary Scranton second by Member Wilson, the Treasurer's report was unanimously accepted as presented.

REPORTS OF OFFICERS AND COMMITTEES

Secretary Scranton provided a report relative to the Scholarship Committee stating that an announcement of the scholarship and a scholarship application have been sent to the forty-eight (48) public school district scholarship coordinators and several college trades instructors in the state. The deadline for scholarship applications is February 1, 2024. Reaching out to college trades instructors will be a focus going forward.

OLD BUSINESS

Director Collier reported on the Wyoming Association of Municipalities (WAM) convention held in Cody, June 7-9, 2023 stating WCBO was well received by WAM members.

NEW BUSINESS

Secretary Scranton reported there are seven proposed By-Law amendments to be considered at this meeting. By-Law Article XI, Amendments of By-Laws, was followed to the letter. At least five (5) Active Members signed the proposed amendments in November and December, 2022 and were presented to the Executive Board in June, 2023 where they were unanimously approved after discussion and research. The proposed amendments were included in the notice of this meeting. Secretary Scranton reported the Executive Board recommends approval of all proposed amendments. After discussion and upon motion made by Treasurer Nunn, seconded by Member Wilson, the proposed amendments were unanimously approved.

President Rogers reminded those present that our annual contributions to WAM have been \$1,000. After discussion and upon motion made by Director Collier, seconded by Treasurer Nunn, it was unanimously approved to support WAM in the amount of \$1,000.

President Rogers informed the membership that his term expires at this meeting and called for nominations from the floor. Secretary Scranton nominated Director Collier with a second by Past President Bowar. There being no additional nominations and nominations were closed. Director Collier was unanimously elected to serve as WCBO President with a term that expires 11/2026.

President Rogers called for nominations for Vice President. Upon motion and second, Tono Pomerleau was nominated. There being no additional nominations and nominations were closed. Mr. Pomerleau was unanimously elected to serve as Vice President with a term that expires 11/2026.

President Rogers informed the membership that Director Hubbard's term expires at this meeting and called for nominations from the floor. Upon motion and second, Director Hubbard was nominated for re-election. There being no additional nominations, nominations were closed. Director Hubbard was unanimously re-elected to serve a three (3) year term to expire 11/2026.

Additionally, President Rogers advised the membership of the remaining Board term of newly-elected President Collier will expire 11/2025 and called for nominations from the floor. Upon motion and second, member Mike Miller was nominated. There being no additional nominations, nominations were closed. Mr. Miller was unanimously elected to serve the unexpired term.

With the approval and adoption of the aforementioned By-Laws amendments, two (2) new non-voting director positions were created and filled as below.

President Rogers called for nominations for a newly created Director's position. Upon motion and second, member Sam Wilde was nominated. There being no additional nominations, nominations were closed. Mr. Wilde was unanimously elected to serve as Director with a yet-to-be-determined term.

President Rogers called for nominations for a second newly created Director's position. Upon motion and second, member Kristi Petersen was nominated. There being no additional nominations, nominations were closed. Mrs. Petersen was unanimously elected to serve as Director with a yet-to-be-determined term.

OTHER BUSINESS

ICC Director Mr. Ben Breadmore addressed the membership and provided a report relative to current ICC activities.

ICC Director Mr. Andre Jaen addressed the membership and provided another report relative to current ICC activities.

ICC Senior Regional Manager Mr. Rick Hauffe addressed the membership and provided a report relative to current activities in his area.

Wyoming State Fire Marshall Byron Mathews addressed the membership and provided a report relative to current activities in his Department.

President Rogers was recognized for his outstanding leadership and contributions to WCBO during his six (6) year term as president. He was awarded honorary member status and recognized as the fourteen (14th) WCBO member to achieve this status in WCBO's forty-seven (47) year history.

President Rogers advised the next meeting, the Regular Business Meeting, is scheduled for May 22nd-24th, 2024 at the Ramkota Hotel and Conference Center, Casper, WY.

ADJOURNMENT

There being no further business to come before the Annual Conference Business Meeting, the meeting was adjourned at 2:35 p.m.

Submitted by,

Tom Scranton
Secretary